

Chancellor's CABINET HIGHLIGHTS



This is a publication of the Contra Costa Community College District Chancellor's Office to Employees of the District.

Members of the Chancellor's Cabinet: *Helen Benjamin*, Chancellor; *Peter García*, President, LMC; *Diane Scott-Summers*, Interim President, DVC; *McKinley Williams*, President, CCC; *Eugene Huff*, Interim Vice Chancellor, Human Resources and Organizational Development; *Mojdeh Mehdizadeh*, Vice Chancellor, Technology Systems Planning and Support; *Kindred Murillo*, Interim Special Assistant to the Chancellor, Finance and Facilities; *Doug Roberts*, Interim Vice Chancellor, Finance and Administration; *Ted Wieden*, Interim Special Assistant to the Chancellor

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Mission

The mission of the Chancellor's Cabinet is to serve as the leadership team ensuring the capacity of our District to effectively educate students and meet the needs of our communities in partnership with classified staff, faculty, and other managers.

Facilities Issues

Interim Special Assistant to the Chancellor Kindred Murillo is currently working on a new formula for allocating scheduled maintenance funds Districtwide. The college business officers are also reviewing building square footage values at each campus. The proposed new formula will be considered by the Chancellor's Cabinet in May.

Fall 2007 Faculty Orientation

In response to the positive comments received from new faculty last year, the District plans to provide all newly hired full-time faculty (hired new as of fall 2007) with a two day orientation program which will include a tour of all District sites.

Strata Information Group

The Strata Information Group conducted a series of interviews in February 2007 to present an analysis of the District's technology systems. The preliminary report was received mid-April and the full report on the findings is forthcoming. The following recommendations were made and implemented to improve registration:

- improve communications with the colleges during the student registration process;
- apply "best" operational practices to reduce the potential for problems during registration;
- upgrade server configurations to increase available resources for peak processing periods; and
- centralize the scheduling of registration appointments to more effectively control registration processing.

Student Trustee and Student Association Officer Elections

Elections for the student trustee for 2007 to 2008 will be held at Contra Costa College (CCC) this month. According to current District procedures, the student trustee for the new fiscal year will be elected from CCC. The District is in the process of facilitating discussions among the associated student organizations at each college to modify the procedures for electing a student trustee. It is anticipated that modifications will not be completed in time for the 2007-08 trustee election.